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CLANDESTINE SERVICE SUPPORT OFFICER'S MEETING

DDS Conference Room

24 January 1973

1. Present were:

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2. No regular DDP Staff Meeting.

3. Items of interest from the DDS Staff Meeting - 23 January 1973

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a. Federal Woman's Coordinator. At last week's Deputies meeting, Mr. Colby announced that the Agency's Federal Woman's Coordinator is  Mr. Colby also said that he very much wants there to be an EEO officer designated in each Directorate. The Directorate EEO should take an active role in EEO matters - not a passive role of waiting for problems to be brought to him or her. This active role should include looking into training and mobility problems for women and minority group members. Mr. Colby also asked that each Office designate an EEO officer.

25X1A

c. Medical Items of Interest. Dr. Tietjen reported on medical evacuations from overseas. In CY 1971, there were 69; in CY 1972, there were 71. Evacuation of medical cases from overseas is increasing as a matter of policy. The best care is found in the U.S. Jet travel facilitates bringing people back fast. Half of the people evacuated during CY 1972 returned overseas. Accidental death is still a large category of death when compared to other categories of death of Agency employees. Dr. Tietjen said that there is more work to be done. Supervisors should take a greater interest.

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Supervisors should pass the word to their employees that one of the leading causes of death is accidents. Mr. Coffey suggested that the Safety Staff of the Office of Security might get unclassified booklets on safety precautions which could be sent overseas to Agency employees. Dr. Tietjen said that the second edition of the OMS Medical Newsletter is ready for publication. This includes a sanitized version for overseas.

4. Other items of interest.

a. National Day of Mourning - Former President Johnson. This will confirm the oral advice we gave you yesterday. DDP will require all components to have someone read and act on cable traffic on Thursday and then be excused. The Chief of the Component will designate appropriate staffing to cover his crisis areas. ADDP will be on duty Thursday morning only. We have given you a copy of [ ] dated 23 January with instructions for handling pay and leave administration for the 25th.

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b. [ ] This notice provides guidance on rental cars for personnel on TDY at Headquarters. We are pleased to tell you the requirement (para. 5) for SSA to report to DDP on your use of this practice has been cancelled, effective immediately.

c. Consumer Price Index. The Bureau of Labor Statistics yesterday reported a rise of .3 % in the Consumer Price Index during September to 127.3. The trigger number is 128.1 and Harry Fisher is of the view that we will see a cost of living increase not later than 1 August 1973.

d. CIA A to Z, etc. We have given each of you one copy of the updated machine tabulation, as of 2 November 1973, of the names of alleged Agency people who have been listed in CIA A to Z, Who's Who in CIA, the Quicksilver Times, a [ ] operation spotting autos entering the Headquarters area, and several directories of Falls Church and Arlington County. As before, this listing is your reference document in considering whether an employee should be authorized to travel.

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e. Drug Seminar Program. Replies are now being received in response to BD 8678 on this subject. FE is making a pattern of copies which we request you also follow to ensure all concerned are informed. The pattern - D/Personnel - [ ] D/Security - [ ] DDP/OP - [ ] D/MS - [ ] DDS - [ ]

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f. E-2 IMPDET on Cables. [ ] has noticed a number of cables recently where the "E-2 IMPDET CL BY [ ]" has not appeared. He asked that we remind you to be sure your cable originators comply with this requirement.

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